

Annex A: Factsheet

1. Singapore law practices can now tap on the SGUnited Traineeships Programme to provide and support traineeship opportunities within the law practices, which can include:
 - (i) Practice training contracts¹ for law graduates; and
 - (ii) Traineeship opportunities in other roles such as paralegals, legal secretaries, and legal technologists.
2. Traineeships under the programme can last up to 12 months, with trainees receiving a training allowance. The Government will fund 80% of the training allowance while the host organisation funds the remaining 20%. The monthly training allowance will vary depending on the scope and skills requirements of the traineeship.

Criteria for Host Organisation

3. Singapore law practices may offer practice training contracts or other traineeship opportunities under the SGUnited Traineeships Programme as a host organisation, if they fulfil the following criteria:
 - (i) Licensed with the Legal Services Regulatory Authority (LSRA) and the Accounting and Corporate Regulatory Authority (ACRA);
 - (ii) Offers the following training opportunities:
 - I. Practice training contracts lasting at least six 6 months; or
 - II. Traineeships lasting up to 12 months for other roles (e.g. paralegals, legal secretaries, and legal technologists);
 - (iii) Training must commence by 31 December 2020; and
 - (iv) The practice training contracts or other traineeships must be offered, accepted, and commenced on or after 1 June 2020. The SGUnited Traineeships Programme is not applicable to practice training contracts or other traineeships where there is a prior agreement between the law practice and the prospective trainee made before 1 June 2020.

¹ These are training contracts between a Singapore law practice and practice trainees, and are not employment contracts.

Practice Training Contracts

4. Law graduates who meet the following criteria may apply for practice training contracts under the SGUnited Traineeships Programme:
 - (i) Singapore Citizen or Permanent Resident;
 - (ii) Graduated or graduating in calendar year 2019 or 2020; and
 - (iii) Registered with the Singapore Institute of Legal Education as a “qualified person” under the Legal Profession (Qualified Persons) Rules.

Other Traineeships at Law Practices

5. For other roles such as paralegals, legal secretaries, and legal technologists, trainees must fulfil the following criteria:
 - (i) Singapore Citizen or Permanent Resident; and
 - I. Graduated or graduating in calendar year 2019 or 2020 from ITEs, Polytechnics, Universities, or other educational institutions (e.g. private universities and overseas institutions); or
 - II. Graduated earlier from the above institutions and completed National Service in 2019 or 2020.

Monthly Training Allowance

6. Host organisation will provide a monthly training allowance depending on the traineeship scope, based on the traineeship requirements required as below:

Required qualifications or their equivalents	University degree or above	Polytechnic diploma or professional qualifications	ITE or equivalent
Estimated Monthly Training Allowance	\$1,800 - \$2,500	\$1,300 - \$1,800	\$1,100 - \$1,500

Sign-up

7. Law practices interested to become a host organisation may visit wsg.gov.sg/SGUnitedTraineeships-HostCompanies for more information, and indicate their interest at <https://go.gov.sg/sgunitedtraineeships-lawpractices>.
8. Eligible graduates may visit wsg.gov.sg/SGUnitedTraineeships-Trainees for more information, and go to [MyCareersFuture.sg](https://mycareersfuture.sg) and search for traineeship opportunities using the hashtag #SGUnitedTraineeships.

**Host Organisation
Webpage**



[https://go.gov.sg/wsg-sgut-hostcompa
nies-1](https://go.gov.sg/wsg-sgut-hostcompanies-1)

Trainee Webpage



[https://go.gov.sg/wsg-sgut-trainees-
1](https://go.gov.sg/wsg-sgut-trainees-1)